

**RAILWAY RECRUITMENT CELL
EASTERN RAILWAY
56, C. R. AVENUE, KOLKATA - 700 012.
Website address : www.rrcr.com**

Employment Notice No. 0111/S&G Date of issue : 25th May, 2011

**RECRUITMENT AGAINST SCOUTS AND GUIDES QUOTA
FOR THE YEAR 2011-2012**

**Closing Date and Time for receipt of applications : 30th June, 2011
upto 17.00 hrs.**

Closing Date & Time of Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti Districts and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman & Nicobar and Lakshadweep Island and candidates residing abroad : 15th July, 2011.

Applications, on plain paper (A4 size) in the given format should be neatly typed or hand written either in English or Hindi are invited from the eligible Scouts & Guides candidates for filling up the vacancies against Scouts & Guides Quota of Eastern Railway for the year 2011-12. The candidates having no Scouts & Guides qualifications need not to apply. The application in prescribed format to be sent by ordinary post only to the Senior Personnel Officer (Rectt), Railway Recruitment Cell, 56, C.R. Avenue, RITES Building, 1st Floor, Kolkata-700 012 or dropped in the application Box kept in the office of Railway Recruitment Cell (ER), 56, C.R. Avenue, RITES Building, 1st Floor, Kolkata-700 012. (Courier Post / Registered Post / Speed Post will not be accepted) during office hours except Saturday, Sunday and Holidays

1.0 Details of Posts to be filled in and requirement :—

Sl. No.	Post	Grade	Vacancy	Distribution of Quota(Unitwise)	Minimum Educational and Scouting/Guiding Qualification
1.	Category -1 Group 'C'	Rs. 5200/- – 20200/- + GP Rs.1900/- or Rs.2000/- in PB - I	02	Any Division in Eastern Rly.	(i) For Non-Technical Popular Categories(NTPC) : Matriculation or Equivalent with 50% marks in aggregate. (Not applicable for SC/ST candidates and for the candidates of any category possessing higher qualification) (ii) For Technician Categories: Passed out Act Apprenticeship/ITI. No other qualification including Diploma in Engineering will be accepted as an alternative qualification. Act Apprenticeship/ITI certificate must be approved by SCVT / NCVT. (iii) Scouting/Guiding Qualification as in Para 4.0
2.	Category-2 Group 'D' (Khalasi, Porter, Trackman etc.)	Rs. 5200/- — 20200/- with GP Rs.1800/-	08	Asansol – 2 Howrah – 1 Malda Town – 1 Sealdah – 1 Jamalpur – 1 Kanchrapara-1 Liluah-1	(i) Passed Class-10th or equivalent (ii) Scouting/Guiding Qualification as in Para 4.0

2.0 Age limit (Age as on 01.07. 2011)

Post	Category	UR	OBC	SC / ST
Group 'C'	Age	18 to 30 Yrs.	3 yrs. in upper age	5 yrs. in upper age
Group 'D'	Age	18 to 33 Yrs.	3 yrs. in upper age	5 yrs. in upper age

2.0 Extent of Age Relaxation :

- Serving Railway employees who have put in three years of continuous service and substitutes who have put in three years of continuous service or three years in broken spells in the Railways. Maximum Age UR-40yrs., OBC - 43 yrs., SC/ST - 45 yrs.
 - Widows / Divorced women and women judicially separated but not re-married. Maximum age UR - 35yrs., OBC-38 yrs., SC/ST-40 yrs.
 - Persons who had ordinarily domiciled in the Kashmir Division of the State of Jammu & Kashmir during the period from 1st January 1980 to 31st December 1989 – by 5 years.
 - Staff of Quasi Administrative Offices of Railway Organisation – by 5 years or service rendered by them in such organization, whichever is less.
 - Ex-Serviceman: Relaxation of age will be to the extent of service rendered by them in Defense Service plus 3 yrs. provided they have put in a minimum of 6 months service after attestation and up to the age of 40 years for reservists not employed in the Governmental Service.
 - Persons with Disability: Maximum age UR-40 years, OBC-43 years, SC/ST-45 years.
- 3.0 Conditions :**
- Selection of Candidates will be subjected to Medical Examination in the prescribed medical standard by Railway Medical Authority prior to their appointment after due selection.
 - Candidates will have to undergo prescribed training course as applicable for the post as per existing instructions.
 - The age will be reckoned as on **01.07.2011**.
 - All the copies of Certificates in regards to age, educational qualifications, scouting qualifications, other qualifications, caste certificate and other certificates duly attested by a Gazetted Officer are to be enclosed along with the application form.
 - Two self-addressed envelopes (size 23 c.m. x 10 c.m.) with Rs.5/- postage stamp to be affixed on each Envelope and send along with the application.
 - Two recent passport size photographs with their names written at the back should be clipped along with the application form.
 - Application not properly filled in, incomplete or with overwriting, erasing or not supported by the attested copies of relevant certificates will be liable to be rejected.
 - Application received by post directly beyond the last date will not be entertained. Railway Administration, Eastern Railway will not be responsible for any postal delay/wrong delivery whatsoever at any stage of the selection process.
 - Specific category in Group 'C' and Group 'D', for place of posting will be decided by the Appropriate Rly. authority.
 - The candidates' admission at all stages of the recruitment will be purely provisional subject to satisfying the prescribed eligibility conditions.
- 4.0 Scouting/Guiding Qualification (for Gr. 'C' & Gr. 'D')**
- President's Scout/Guide/Rover/Ranger OR Himalayan Wood Badge Holder OR A Pre-HWB trained Scout Leader/Advanced Trained Guide/Leader/Captain, and
 - Should have been an active member of a Scout Organisation for at least 3 years in the recent past and should continue to be active, @ and
 - Should have attended at least one event at National level and one or two events at State level OR

*should have a good record of participation in Scouts/Guides activities at Unit/District level.
N.B.: @ At least 3 years in the recent past i.e during 2008-09, 2009-10, 2010-11 and should continue to be active i.e. during 2011-2012 and there after.

* Each candidate will produce Certificates issued by Group Leader concern/District Authority as the case may be duly countersigned by respective District Commissioner of at least one event in each of the preceding three years from the date of publication of Notification.

5.0 Procedure for Recruitment for Scouts & Guides quota :

Candidates who apply in response to notification issued and are found eligible for consideration for appointment against Scouts & Guides quota, will be assessed on the following basis.

- Written Examination** — Candidates will have to appear for a written test on a particular date for Group 'C' and Group 'D' respectively. The written test will consist of 50 objective type questions relating to Scouts & Guides Organisation and its activities as per syllabus outlined in Annexure 'I' for Group 'C' and Annexure 'II' for Group 'D'. Dates for written Examination for Group 'C' and Group 'D' will be separately notified. - 50 marks.

- Scouts and Guides qualification over and above the minimum prescribed as eligibility condition** - 35 marks
 - Participation in International event (One event - 5 marks, two or more events - 7 marks) - 7 marks
 - Participation in National event (No marks of the first event. The same being the minimum eligibility condition; One event - 5 marks, two or more events -7 marks) - 7 marks
 - Participation in Jamboree on the Indian Railways (One event - 5 marks, two or more events - 7 marks) - 7 marks
 - Events / Rallies attended at State level (One event - 5 marks, two or more events - 7 marks) - 7 marks
 - Specialized Scout / Guide Course Pioneering / Mapping and Standard Judging Course / Vocational Craft Course (One event - 5 marks, two or more events - 7 marks) - 7 marks
 - Personality test / Interview - 15 marks
- TOTAL = 100 marks**

6.0 Examination Fees :

- The Examination fee of Rs. 40/- (Rupees forty only) is payable either in form of Demand Draft (DD) / Indian Postal Order (IPO) drawn in favour of 'Sr. Personnel Officer (Recruitment), Railway Recruitment Cell, Kolkata'. This Examination Fee is not refundable / transferable / adjustable under any circumstances.
- DDs / IPOs issued before the date of publication of this Employment Notice or after the closing date will not be accepted and the Application Form will be rejected.
- Application received with Cash / Cheque / Money order / Central Recruitment Fee Stamps will not be accepted and will be rejected.
- Candidate must write their name, full address at the space provided in the IPO / at the back of DD.
- Separate application with separate examination fee should be submitted in case of candidate applying in both the Group 'C' and Group 'D' category.
- Fee Exemptions: SC / ST candidates, Ex-Servicemen, Persons with Disabilities, Women candidates, Minority* candidates, Candidate belonging to economically Backward Classes** are exempted for payment of examination fees.
Note : * Minority will mean Muslims, Christians, Sikhs, Buddhists and Zoroastrians (Parsis).
** Economically Backward Classes will mean the candidates whose family income is less than Rs. 50,000/- per annum
- Authorities competent to issue income certificates for the purpose of identifying economically backward classes.
(i) District Magistrate or any other Revenue Officer up to the level of the Tahsildar.
(ii) Sitting Member of Parliament of Lok Sabha for persons of their own constituency.
(iii) Below Poverty Line (BPL) Card or any other certificate issued by Central Government under a recognized poverty alleviation programme of Izzat MST issued by Railways.
(iv) Union Minister may also recommend for any person from any where in the Country.
(v) Sitting Member of Parliament of Rajya Sabha for persons of the district in which these MPs Normally reside.
Note : Candidates claiming 'Fee exemptions' shall enclose a copy of the certificate in the prescribed format.(available on the website of RRC-ER).

7.0 Community Certificate :

- No post is exclusively reserved for OBC and SC/ST candidates.
- Candidates claiming to belong to OBC and SC/ST communities are required to produce community certificates from the competent Authority in the prescribed format (Proforma is available in the website as Form No.1 & 2) and enclose the copy of the same with the application.
- The Community Certificates produced by the OBC candidates should specially indicate that the candidate does not belong to persons / sections (Creamy layer).

8.0 Choice of Language for question paper :

The candidates must choose any one of the following languages : Hindi or English or Urdu or Bengali.

9.0 General Instructions :

- The decision of the Eastern Rly. Administration will be final. The decision of the Administration in all matters relating to eligibility, acceptance or rejection of applications etc. will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection. The Administration does not undertake any responsibility for sending or reply to the candidates not selected or not called for in Written Examination/Interview. No refund of Examination Fee will be made.
- The application is liable to be rejected if any of the compulsory enclosure is not attached as indicated in the proforma or the application is found defective in any respect.
- Canvassing in any form will disqualify the candidature.
- As per the extant rules a IIInd Class journey Pass from Home Station to the place of Examination and back will be issued to SC/ST candidates for appearing in written test.
- No column should be left blank, which also may be the cause of rejection of the application. Column/Columns if not related then write 'N.A.' in that/those Column/Columns.
- Verifications of all testimonials and certificates will also be mandatory condition for appointment.
- No application form will be supplied by the Railway.
- The envelope containing the application must be super scribed "Application for Recruitment against Scout-Guide Quota for 2011-2012" for the Category of Group
- Place of Posting will be reckoned as per Preference of Posting but Eastern Railway has reserved the right to post any candidate anywhere over its jurisdiction.
- Candidates in response to this notification shall ensure that he/she fulfils all eligibility conditions at the time of submission of Application.
- Recent Passport size photographs (Taken within one month) should not be accompanied with coloured glass and cap on the head and it may be the cause of rejection of the application.
- Photographs pasted on the Application Form, not signed by the candidate may be the cause of rejection of the application.
- Without date & Thumb impression, Unsigned and Signed in Block or Capital letters may be the cause of rejection of the application.
- Certificates other than English / Hindi languages should be accompanied by an attested translation in English / Hindi.
- Candidates seeking age relaxation or Fee Exemption must produce the Caste Certificate, Certificate of Death of husband, Affidavit that she has not remarried since, copy of Decree of Divorce from the competent Court of Law, Discharge Certificate, No Objection Certificate and Bonafide Certificate from the employer, where applicable.
NB: All legal disputes shall be decided under the jurisdiction of Hon'ble Central Administrative Tribunal, Calcutta.

Annexure — I

I. Proposed Syllabus for Selection under Scouts & Guides Quota for Group 'C' Posts :

History of Scouting/Guiding; Law & Promise; Organisation—Distt. & State Level; Training Centre—Distt. & State level; Knowledge of Books; Scouting for Boys/Guiding for Girls in India; Motto, left hand shake; Salute; Prayer; Flag Song; National Anthem; Know the National & Scouting Flags; Social Services at various occasions; Hiking; Proficiency Badges; How these are earned; Stages in Scouting/Guiding; Thinking Day; Progressive Training of Scouts/Guides/Rovers/Rangers; Pioneering; Handicrafts; Indian Railway Jamboree; National Jamboree; Jamboree on the Air; Organisation at National level; National Training Centers; WAGGGS/WOSM; Upa-Rashtrapati Award Competition; Prime Minister's Shield Competition; Community Development Programmes; Aims and Methods of Scouting; How Scouting is useful in producing better citizens.

Annexure — II

II. Proposed Syllabus for Selection under Scouts & Guides Quota for Group 'D' Posts :

History of Scouting/Guiding; Law & Promise; Organisation—Distt. & State Level; Training Centre—Distt. & State level; Knowledge of Books; Scouting for Boys/Guiding for Girls in India; Motto; left hand shake; Salute; Prayer; Flag Song; National Anthem; Know the National & Scouting Flags; Social Services at various occasions; Hiking; Proficiency Badges; How these are earned; Stages in Scouting/Guiding; Thinking Day; Progressive Training of Scouts/Guides/Rovers/Rangers; Pioneering; Handicrafts; Indian Railway Jamboree; National Jamboree; Jamboree on the Air.

Continued

**FORMAT FOR APPLICATION
Employment Notice No. 0111/S&G**

Application for the appointment against Scouts and Guides Quota in Group 'C' & 'D'
Candidates should specially mention category such as (1) for Group 'C' and (2) for Group 'D'

Category No.

To
The Senior Personnel Officer(Recrt.),
Railway Recruitment Cell,
56, Chittaranjan Avenue,
Kolkata-700 012.

Affix Recent
Passport Size
Photograph
duly signed
with date

- Name of the applicant in Full
(in Block Letters)
- Father's/Husband's Name.....
Surname Name
- Father's/Husband's Official Designation (if any) :
- (i) Office/Stn. where working/worked.....
Address in full with Pin Code No. :
(In Block Capital)
- Name of the nearest Rly. Station :
- (in block letters)
- Contact No. / Mobile No.....
- Date of Birth (in figures) : (in words)
- (In Christian era)
- Age as on 01/01/2012.....Yrs.monthsdays.
- Sex....., 10. Marital status..... (Single/Married/Widow/Divorced/Judicially Separated),
- Nationality
- Community(UR / OBC / SC / ST), 13. Religion
- (If SC/ST then indicate the sub-caste).....
- Whether Candidate belongs to any of the specified category as below :
(Write Yes or No. If yes, attached supporting documents)

Minority Class	Economically Backward Class	Widow but not re-married	Divorced Women but not re-married	Judicially separated but not re-married	Persons with Disability

- Whether Ex-Serviceman : (Write Yes / No)
(If so, indicate the followings) :
(a) Designation (b) Place of posting
(c) Post held From.....To.....
(c) Name of the Organisation & Address where employed
- Option for Place of Posting for Group 'D': First Preference Second Preference Third Preference
(Column 1.0/2)
- Write your two personal marks of identification : (i)
(ii)

18. Educational Qualification :

Examination Passed	Year of Passing	University / Board / School	Percentage (%) of Marks	Class / Division

19. Scouting/Guiding Qualification :

(a) Successfully Completed President's/Rashtrapati Award :

Name of the Course	Year	Certificate No.	Date
Scout/Guide			
Rover/Ranger			
Pre-HWB/Advanced			
Himalaya Wood Badge			

(b) Member of From To
Name of the Group Date Date

Position held :

As..... from..... to..... Warrant No..... Date.....
As..... from..... to..... Warrant No..... Date.....

(c) Events attended

(i) International Events :

Sl.No.	Name of the event	Date	Place
1.			
2.			
3.			

(ii) National Events/National Jamboree/Samagam etc. :

Sl.No.	Name of the event	Date	Place
1.			
2.			
3.			

(iii) Participation in Indian Rlys. Jamborette :

Sl.No.	Name of the event	Date	Place
1.			
2.			
3.			

(iv) State Events (Rallies/Camporees/Competitions etc.) :

Sl.No.	Name of the event	Date	Place
1.			
2.			
3.			

(v) Specialised Events (Pioneering, Mapping, Vocational Crafts Course etc.) :

Sl.No.	Name of the event	Date	Place
1.			
2.			
3.			

(vi) District/Unit Events (Rallies, Competitions, Services etc.) :

Sl.No.	Name of the event	Date	Place
1.			
2.			
3.			

N.B.: Candidates may attach separate sheets if the space is not adequate.

14. Other Qualifications/Extra Curricular activities :

15. I.P.O. No / D.D. No. Date.....

16. Choice of language for question paper:

17. **Declaration :** I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or myself being not eligible in the terms of eligibility criteria, my candidature/appointment is liable to be cancelled/terminated without any notice.

I also commit to serve the organisation continuously for more than five years after getting appointment, otherwise necessary action as deemed fit by the administration may be taken against me.

Left Thumb Impression of the applicant (Should not be smudged)	Signature of the Applicant
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(2)

Place.....
Date.....

Name

DECLARATION OF THE GROUP LEADER

The particulars given by Mr. / Mrs.. / Mas. / Miss
in item No.19 (a), (b) & (c) are verified and found correct and his / her application hereby forwarded for consideration for Group 'C' / Group 'D' post against Scouts and Guides quota.

Place Signature
Date Name

Office Seal Official designation
Counter signed by State / District Commissioner / Secretary (Scouts / Guides)
Place Signature

Date Name

Office Seal Official designation

No. of enclosures attached (Compulsory) :

- Attested copy of Age Proof Certificate.
- Attested copy of Educational/Technical Qualification.
- Attested copies of Scouting/Guiding Qualification.
- Attested copies for seeking age relaxation.
- Attested copies of Scout/Guide Group attached/Post held from time to time in the recent past three years etc.
- Attested copies of Events attended (/ Events, Jamborees, N.I. Camps, Samagams, Rallies, Camporees, Service Projects etc.)
- Attested copies of Other Qualification/Curriculum Activities, if any.
- Two Passport size Photographs (one should affixed in the application with signature and another should be clipped with the application and name written behind).
- Two self-addressed envelope of size 23 c.m.*10 c.m. with name in full and complete address should be written clearly thereon with Rs.5/- postage stamp affixed on each.
- Postal Order / D.D. to be drawn in favour of - as per the column 6.0

N.B.: * SC/ST will be eligible for Free Rly. Journey Pass for attending written Exam./Interview/ Personality Test.

Form No.-1

PROFORMA FOR CASTE CERTIFICATE FOR SC/ST CANDIDATES

The candidates are required to obtain caste certificates in the proper proforma from the competent authority and produce the original certificate at the time of verification failing which he/she may be disqualified. This is strictly required vide chapter 13 of the Brochure (Published by Govt. of India, Ministry of Personnel, Public Grievances & Pensions Department of Personal Training, New Delhi) As a large number of candidates are producing certificates issued by authority different from the competent authority they are advised to comply with the instructions.

FORM OF CASTE CERTIFICATES

(Form of certificate to be produced by a candidate belonging to Scheduled Castes or Scheduled Tribes in support of Claim)

This is to certify that Shri/Smt./Kum* Son/Daughter* of Of
village/town* District/Division* Of State/Union
Territory* belongs to the Caste/Tribe* which

is recognized as a Scheduled Caste/Scheduled Tribe* under:

- The Constitution (Scheduled Caste) order, 1950
- The Constitution (Scheduled Tribes) order, 1950
- The Constitution (Scheduled Caste) (Union Territories) order, 1951
- The Constitution (Scheduled Tribes) (Union Territories) order, 1951(as amended by the Scheduled Caste and Scheduled Tribes Lists Modification), Order, 1956 the Bombay Reorganisation Act 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Re-organisation Act, 1971, and the Scheduled Tribes Order (Amendment) Act, 1976.
- The Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956.
- The constitution (Jammu and Kashmir) Scheduled Tribe Order 1956
- The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1956.
- The Constitution (Dadra and Nagar Haveli)Scheduled Castes Order, 1962
- The Constitution (Dadra and Nagar Haveli)Scheduled Tribes Order, 1962
- The Constitution (Pondicherry) Scheduled Castes Order, 1964
- The Constitution Scheduled Tribes (Utttar Pradesh) order, 1967
- The Constitution (Goa,Daman and Dlu) Scheduled Castes Order, 1968
- The Constitution (Goa, Daman and Dlu) Scheduled Tribes Order, 1968
- The Constitution (Nagaland) Scheduled Tribes Order, 1970
- The Constitution (Sikkim) Scheduled Caste Order, 1978
- The Constitution (Sikkim) Scheduled Tribes Order, 1978

2. Application in the case of Scheduled Castes/Scheduled Tribes Persons who have migrated from One State/Union Territory.

This certificate is issued on the basis of Scheduled Castes/Scheduled Tribes Certificates issued to that Shri /Smt./Kum* Father/Mother of Shri/Smt./Kum* of State/Union Territory.....

..... who belongs to the Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribes* in State/Union Territory* issued by the (Name of prescribed authority) vide their No. dated 3. Shri/Smt./Kum.* and of his/her* family ordinarily reside(s) in village/town* of District/Division of State/Union Territory of Place State/Union Territory

Signature.....date.....Designation(with seal of office).....

(*) Please delete the words which are not applicable (*) Please quote specific presidential offer (*) Delete the Paragraph which is not applicable

Note: The term * Ordinarily resides* used will have the same meaning as in Section 30 of the Representation of the Peoples Act, 1950.

List of Authorities employed to issue certificates of verification

- District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Deputy Collector Ist Class Stipendiary Magistrate/City Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner, (Not below the rank of Ist Class Stipendiary Magistrate)
- Chief Presidency Magistrate/additional Chief Presidency Magistrate/Presidency Magistrate. 3. Revenues Officers not below the rank of Tehsildar.
- Sub Divisional Officer of the area where the candidate and /or his family Ordinarily resides.
- Administratory Secretary in Administrator/ Development Officer (Lakshadweep Islands).

Form No.-2

Form OF Certificate to be produced by other Backward Classes applying for Appointment to Post under the Government of India.

This is to certify that Son/Daughter of of village..... -district/division..... in state belongs to community, which is recognized as a Backward Class under.

- Resolution No. 12011/68/93-BCC© dated the 10th September 1993, published in the Gazette of India-extraordinary-part 1, Section 1, No. 186 dated the 13th September 1993.
- Resolution No. 12011/9/94-BCC, dated 19th October 1994, published in the Gazette of India-Extraordinary-part 1, Section 1, No. 163, dated the 20th October 1994.
- Resolution No. 12011/7/95-BCC, dated 24th May 1995 published in Gazette of India-extraordinary- part1, section1, 88, dated the 25th May 1995.
- Resolution No. 12011/44/96-BCC, dated the 6th December 1996 published in Gazette of India-extraordinary part 1, section 1, No. 210, dated the 11th December 1996.
- Resolution No. 12011/68/93-BCC, published in Gazette of India-extraordinary - No. 129, dated the 8th July 1997.
- Resolution No. 12011/12/96-BCC, published in Gazette of India-extraordinary No. 164, dated the 1st September 1997.
- Resolution No. 12011/99/94-BCC, published in Gazette of India-extraordinary No. 263, dated the 11th December 1997.
- Resolution No. 12011/13/97-BCC, published in Gazette of India-extraordinary No.239, dated the 3rd December 1997.
- Resolution No. 12011/12/96-BCC, published in Gazette of India-extraordinary No. 166, dated the 3rd August 1998.
- Resolution No. 12011/68/93-BCC, published in Gazette of India-extraordinary No. 171, dated the 6th August 1998.
- Resolution No. 12011/68/98-BCC, published in Gazette of India-extraordinary No. 241, dated the 27th October 1999.
- Resolution No. 12011/88/98-BCC, published in Gazette of India-extraordinary No. 270, dated the 6th December 1999.
- Resolution No. 12011/36/99-BCC, published in Gazette of India-extraordinary No. 71, dated the 4th April 2000.

Shri.....and/or his family ordinarily reside(s) in the District/Division of the State.

Continued

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the schedule of the Government of India. Department of Personnel & Training O.M. No. 36012/22/93 Estt. (SCT) dated 08.09.93.

Dated District Magistrate/ Seal Deputy Commissioner etc.

NB: (a) The term Ordinarily used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950 (b) The Authorities competent to issue caste certificate are indicated below : (i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/Ist Class Stipendiary Magistrate/Sub- Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Asstt. Commissioner (not below the rank of Ist class Stipendiary Magistrate). (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate. (iii) Revenue Officer not below the rank of Tehsildar and (iv) Sub Divisional Officer of the area where the candidate and/or his family resides.

Form No. - 3

FORM OF MEDICAL CERTIFICATE FOR PERSONS WITH DISABILITIES (PWD)

**NAME & ADDRESS OF THE INSTITUTE/HOSPITAL
DISABILITY CERTIFICATE Date**

Certificate No.....

1. This is certify that Smt./Shri/Kum *.....son/daughter of

Shri.....ageof

Male /Female having identification marks as below

.....is suffering from

Permanent disability of following category.

A. Loco motor or cerebral palsy :

(i) BL-Both legs affected but not arms .

(ii) BA-Both arms affected

(iii) OL-one leg affected (right or left)

(iv) OA-One arms(right or left)

(v) BH-Stiff back and hips (cannot sit or stoop)

(vi) MW-Muscular weakness and limited physical endurance.

B. Blindness or Low Vision :

(i) B-Blind (ii) PB-PB-Partially Bind (c) Hearing Impairment :

(i) D-Deaf (ii) PD-Partially Deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of yearmonths.

3. Percentage of disability in his/her case is Percent.

4 Smt./Shri./Kum*.....meets the following physical requirement for discharge of his/her duties :

(i) F-can perform work by manipulating with fingers	Yes	No
(ii) PP-can perform work by pulling and pushing	Yes	No
(iii) L-can perform work by lifting	Yes	No
(iv) KC-can perform work by kneeling and crouching	Yes	No
(v) B-can perform work by bending	Yes	No
(vi) S-can perform work by sitting	Yes	No
(vii) ST-can perform work by standing	Yes	No
(viii) W-can perform work by walking	Yes	No
(ix) SE-can perform work by seeing	Yes	No
(x) H-can perform work by hearing/speaking	Yes	No
(xi) RW-can perform work by reading and writing	Yes	No

Control No.(for office use
Paste here recent colour passport size photograph of the candidate of size 4 cm x 5 cm (The colour photograph should not be more than 3 month old)

(Signature of Doctor)

Name :

Registration No.

Member, Medical Board

(Signature of Doctor)

Name:

Registration No.

Member, Medical Board

(Signature of Doctor)

Name:

Registration No.

Member/Chairperson, Medical Board

*Please delete the words which are not applicable

Place :

Counter signature of the Medical Superintendent/CMO/

Date :

Head of Hospital(with seal)

Note : (i) according to the persons with Disabilities (Equal Opportunities, Protection of Rights and Full participation)Rules,1996 nullified on 31.12.1996 by the Central Government in exercise of the powers conferred by sub-Section(1) and(2) of Section 73 of the Persons with Disabilities(Equal Opportunities, Protection of Rights and Full Participation)Act. 1995 (1 of 1996), authorities to give disability Certificate will be a Medical Board duly constituted by the Central or the State Government. The State Government may constitute a Medical Board consisting of at least three members out of which at least one shall be a specialist in the particular field for assessing locomotor/hearing and speech disability, mental retardation and leprosy cured as the case may be.

(ii) The certificate would be valid for a period of 5 years for those whose disability is temporary. For those who acquired permanent disability, the validity can be shown as permanent.

Form No. 4

RAILWAY RECRUITMENT CELL

INCOME CERTIFICATE FOR WAIVER OFF EXAMINATION FEES FOR RRC EXAMINATION.

1. Name of Candidate :
2. Father's/Husband's Name :
3. Age :
4. Residential Address :
5. Annual Family Income (In words & figures) :
6. Date of issue :
7. Signature :
8. Stamp of issuing authority :

(Name)

NB : Economically Backward Classes will mean the candidates whose family income is less than Rs.50,000/- per annum. The following authorities are authorized to issue income certificate for the purpose of identifying economically backward classes.

(i) District magistrate or any other Revenue Officer upto the level of Tehsildar (ii) Sitting Member Of Parliament of Lok Sabha for persons of their own constituency (iii) BPL Card or any other Certificate Issued be Central Government under a recognized poverty alleviation programme or Izzat MST issue of Railways (v) Union Minister may also recommend to Dy.CPO/RRCs for any persons from anywhere in the country. (vi) Sitting Member Of Parliament of Rajya Sabha for persons of the district in which these MPS normally reside.

Form No. 5

Proforma for declaration to be submitted by Other Backward Class Candidates alongwith the application while applying for the posts against Employment Notice

No. of RRC

DECLARATION

"I, _____ son/daughter of Shri _____ resident of Village _____ town/city _____ district _____ state _____ hereby declare that I belong to the _____ (indicate your sub-caste) community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-(SCT) dated 08.09.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08.09.1993 and its subsequent through O.M. No. 36033/3/2004-Estt. (Res.) dated 09.03.2004."

Place :

Signature of the candidate

Date :

Name of the candidate